

國立中興大學獸醫學院附屬單位評鑑要點

108年3月22日院務會議訂定

- 一、國立中興大學獸醫學院（以下簡稱本院）為辦理本院各附屬單位（以下簡稱附屬單位）之評鑑，依據本校院級附屬單位設置暨評鑑辦法第七條之規定，特訂定國立中興大學獸醫學院附屬單位評鑑要點（以下簡稱本要點）。
- 二、本院各附屬單位每五年（以年度為基準）需接受評鑑乙次，新成立單位滿三年開始接受評鑑。
- 三、獸醫學院附屬單位評鑑委員會（以下簡稱委員會）由學院院長為當然委員擔任召集人並兼主任委員，其餘評鑑委員由院長提名校外相關領域之學者專家若干人，報請校長聘任三人，委員會於該年度評鑑作業完成後自動解散。
- 四、評鑑應包含以下項目：
 - （一）組織功能。
 - （二）學術整合。
 - （三）教學研究與服務推廣之績效。
 - （四）現金收入。
 - （五）其他。
- 五、學院院長室於各附屬單位應接受評鑑年度之九月底前通知受評單位。需接受評鑑之附屬單位於評鑑年度次一年一月十日前將各項書面評鑑資料（含電子檔）提送至委員會，委員會並於二月底前完成評鑑後，將附屬單位評鑑結果通知受評鑑單位並送研究發展處核備。
- 六、評鑑委員其評鑑步驟，得包括書面資料審查、或邀請受評附屬單位報告說明、或實地視察。
- 七、評鑑結果分為「優」、「良」、「待改進」、「未通過」四級。
 - （一）評鑑結果為「優」者，得免評鑑乙次。
 - （二）評鑑結果為「良」者，每五年評鑑乙次。
 - （三）評鑑結果為「待改進」者，應於次年再接受評鑑。
 - （四）連續兩次評鑑結果為「待改進」，或評鑑結果為「未通過」乙次者，則裁撤或整併至其他相關單位。
- 八、被評定待改進之附屬單位，應提出改進計畫書，並將其列為下次評鑑重點項目。
- 九、本要點經院務會議通過後送研發處核備，修正時亦同。

國立中興大學獸醫學院附屬單位評鑑(評分)表

- ❖ 附屬單位(含中心)名稱：_____主管：_____
- ❖ 評鑑等第說明：優(90分以上)；良(80~89分)；待改進(70~79分)；未通過(69分以下)

填寫日期：_____年_____月_____日

評鑑指標	受評單位填報工作成果 (含優缺點)	院級評鑑委員評分
1.組織功能。(15%)		
2.學術整合。(10%)		
3.教學研究與服務推廣之績效。(20%)		
4.現金收入。(40%)		
5.其他。(15%)		
評鑑結果	總分：_____ 評鑑等第： <input type="checkbox"/> 優 <input type="checkbox"/> 良 <input type="checkbox"/> 待改進 <input type="checkbox"/> 未通過 評鑑報告或建議事項： 評鑑委員會主任委員：_____	

NATIONAL CHUNG HSING UNIVERSITY
COLLEGE OF VETERINARY MEDICINE
Affiliated Units Evaluation Directives

Amanded by the College Affairs Meeting on March 22, 2019

- Article 1 The Directives are formulated in accordance with Article 7 of the NCHU *Regulations for the Establishment and Evaluation of Affiliated Units* to govern the evaluation of the affiliated units ("the units") of the College of Veterinary Medicine, National Chung Hsing University ("the College"),
- Article 2 Each unit shall undergo evaluation once every five years (on a calendar-year basis). Newly established units shall undergo evaluation starting three years after their establishment.
- Article 3 The College of Veterinary Medicine Affiliated Unit Evaluation Committee ("the Committee") is chaired by the Dean, who serves as an ex officio member and chief convener. Other evaluation committee members, consisting of several external scholars and experts from relevant fields, are nominated by the Dean and appointed by the President. The Committee shall be dissolved upon completion of the evaluation process for the year.
- Article 4 Evaluations shall include the following criteria:
1. Organizational functionality.
 2. Academic integration.
 3. Performance in teaching, research, and service promotion.
 4. Cash revenue.
 5. Other considerations.
- Article 5 The College shall notify units scheduled for evaluation by the end of September of the evaluation year. Units under evaluation shall submit all required documents (including electronic files) to the Committee by January 10 of the following year. The Committee shall complete the evaluation process by the end of February and notify the evaluated units of the results, which will also be filed with the Office of Research and Development for record-keeping.
- Article 6 Evaluation steps may include the review of written materials, presentations by the evaluated units, or on-site inspections.
- Article 7 Evaluation results are classified into four levels:
1. Excellent: the unit may skip the next evaluation cycle.
 2. Good: the unit shall be evaluated once every five years.
 3. Needs Improvement: the unit shall be re-evaluated in the following year.
 4. Failed: a unit that receives a "Needs Improvement" rating in two consecutive evaluations or a "Failed" rating in one evaluation shall be disbanded or merged with

another relevant unit.

Article 8 Units rated as "Needs Improvement" shall submit a remedial plan, which shall be a priority in the next evaluation.

Article 9 The Directives shall be implemented upon approval by the College Affairs Meeting and submitted to the Office of Research and Development for record.

NATIONAL CHUNG HSING UNIVERSITY
 COLLEGE OF VETERINARY MEDICINE
 Evaluation and Score Sheet for Affiliated Units

Affiliated Unit (including center): _____ Unit Supervisor: _____

Evaluation Levels and Score Ranges:

Excellent (90 and above); Good (80–89); Needs Improvement (70–79); Failed (below 69)

Evaluation Date: ____ Year ____ Month ____ Day

Evaluation Indicators	Self-Reported Results by the Unit (Strengths and Weaknesses)	Scores Assigned by Committee Members
1. Organizational functionality (15%)		
2. Academic integration (10%)		
3. Performance in teaching, research, and service promotion (20%)		
4. Cash revenue (40%)		
5. Other considerations (15%)		
Overall Evaluation Results	Total Score: _____ Rating: <input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Needs Improvement <input type="checkbox"/> Failed Evaluation Comments and Recommendations: Signature of the Evaluation Committee Chair : _____	