

國立中興大學獸醫學院聘任專業技術人員擔任教學認定規範

102年5月21日院教評會訂定

102年6月27日本校第30屆教師評審委員會第7次會議同意備查

- 一、本規範依據本校「聘任專業技術人員擔任教學要點」第十一條規定訂定之。
- 二、本院所屬聘任之專業技術人員比照教師職務等級，分為教授級、副教授級、助理教授級及講師級四級，其各級資格條件，依本校聘任專業技術人員擔任教學要點之規定。
- 三、本院所屬聘任之專業技術人員之規範事項如下：
 - (一) 年資：申請人應具應聘科目相關工作經驗三年以上，不滿一年部份不予計算，並檢附經歷證明文件提供各級教評會審議。
 - (二) 具體事蹟、特殊造詣或成就：申請人應具應聘科目相關之國內(外)專業訓練合格，或其他成就，並檢附相關證明文件，提供各級教評會審議認定。
 - (三) 國際級大獎之認定：申請人所獲之獎勵應與應聘科目之專業性相關，並檢附獲得獎項之證明與該獎項之徵選資料，以便提供各級教評會審議認定。
 - (四) 國際級大獎之酌減年限：

申請人獲有國際級大獎者或國內(外)專業訓練合格者，其年限得酌減之，然不得超過二年，其得酌減之年限，由各級教評會依所附之證明文件審議認定之。
 - (五) 教學需要人才之認定：以配合教學需求為主，申請人應檢附課程等相關資料，經系所課程委員會審議通過。
- 四、專任專業技術人員之聘任及升等審查，仍應經三級教評會審議。

兼任專業技術人員聘任，應經系級、院級教評會審議並送校教評會備查，惟院聘專業技術人員免經系級教評會審議，聘任後不得升等。
- 五、本院所屬應依據「國立中興大學聘任專業技術人員擔任教學要點」與本規範，分別訂定各所屬專業領域之專業技術人員之年資、具體事蹟、特殊造詣或成就之認定、國際級大獎之界定、確屬學校教學需要人才之認定及酌減年限等事項之認定規範，經院教評會通過，送校教評會備查。
- 六、本規範經本院教評會通過後實施，並送校教評會備查，修訂時亦同。

國立中興大學獸醫學院 學年度第 學期專(兼)任
專業技術人員擔任教學聘任評審表

教師姓名：

系所別：

擬聘等級：

院教評會委員綜合意見		
	通過	一、同意請在「通過」欄上方格內畫記。
	不通過	二、不同意請在「不通過」欄上方格內畫記。

NATIONAL CHUNG HSING UNIVERSITY
COLLEGE OF VETERINARY MEDICINE
Norms for Appointing Specialists as Instructors

Formulated by the College Faculty Evaluation Committee on May 21, 2013

1. The Norms are formulated in accordance with Article 11 of the “*NCHU Guidelines for Appointing Specialists as Instructors*”.
2. The ranking of appointed specialists is classified into four levels corresponding to faculty ranks: Professor, Associate Professor, Assistant Professor, and Instructor. The qualifications for each level are determined in accordance with the regulations outlined in the *NCHU Guidelines for Appointing Specialists as Instructors*.
3. The regulations for the appointment of specialists are as follows:
 - (1) Seniority: Applicants must have over three years of relevant work experience related to the appointed courses. Experience of less than one year will not be counted. Proof of employment must be submitted for review by the respective Faculty Evaluation Committees.
 - (2) Tangible Accomplishments and Extraordinary Achievements: Applicants must possess qualifications from relevant domestic or international professional training programs related to the appointed courses or demonstrate other significant achievements. Proof of employment must be submitted for review by the respective Faculty Evaluation Committees.
 - (3) International Awards: The awards must be relevant to the professional field of the appointed courses. Proof of the awards and related selection criteria must be submitted for review and verification by the respective Faculty Evaluation Committees.
 - (4) Reduction of seniority for international Awards: Applicants who have received international awards or have completed relevant domestic or international professional training may have their seniority reduced, but the reduction shall not exceed two years. The reduction in seniority shall be determined by the respective Faculty Evaluation Committees, based on the supporting documentation provided.
 - (5) Recognition of the need for instructors: The primary consideration is to meet teaching needs. Applicants must provide relevant course materials and related documentation, which shall be reviewed and approved by the Department (Institute) Curriculum Committee.
4. Appointments and promotions of specialists shall be reviewed by the three-level Faculty Evaluation Committee.

The appointment of adjunct specialists must be reviewed by the department/institute-level and college-level Faculty Evaluation Committees and submitted to the NCHU Faculty Evaluation Committee for record. However, appointments for college-level specialists are exempt from department-level review and are not eligible for promotion after appointment.
5. The units within the college shall establish norms for specialists based on their respective fields, in accordance with the “*NCHU Guidelines for Appointing Specialists as Instructors*” and the

norms. These norms should cover criteria of seniority, tangible accomplishments, extraordinary achievements, international awards, the urgency of need for instructors, and the reduction or waiver of seniority requirements. The norms must be approved by the College Faculty Evaluation Committee and submitted to the NCHU Faculty Evaluation Committee for record.

6. The Norms be implemented upon approval by the College Evaluation Committee and submitted to the NCHU Faculty Evaluation Committee for record. Any amendments shall follow the same process.

(updated 2024/12/04)

英文譯本僅供參考，文義如與中文版有歧異，概以中文版為準。 The English version is provided for reference only. In case of any discrepancies between the English and Chinese versions, the Chinese version shall prevail.

**NATIONAL CHUNG HSING UNIVERSITY
COLLEGE OF VETERINARY MEDICINE**

**_____ Semester Full-Time (Adjunct) Specialists as Instructors Evaluation
Form**

Name:

Unit:

Appointment Rank:

Comprehensive Opinion of the College Faculty Evaluation Committee		
	Approved	1. Mark the 'Approved' column if you agree to the appointment. 2. Mark the 'Not Approved' column if you do not agree to the appointment.
	Not Approved	